



1155 Kas Dr., Suite 170
Richardson, Texas 75081-7212
T: 800.331.9200
ar@bagcorp.com

As we are setting you up as a new customer in our accounting system we would appreciate you taking the time to supply us with the following information. If you are not the person responsible for this information, please pass this on to the proper location. This will help us to service your account in a more efficient manner. Thank you for your time.

Please email completed form to ar@bagcorp.com

Company Name _____

Accounts Payable Contact _____ **Phone** _____

Accounts Payable Contact Email _____

Billing Address _____

City _____ **State** _____ **Zip** _____

Shipping Address _____

City _____ **State** _____ **Zip** _____

Federal ID No. _____ **Dun & Bradstreet #** _____

Type of Ownership _____ **Corporation** _____ **Partnership** _____ **Individual**

Principal Owner _____

Controllers Name _____ **Phone** _____

Purchasing Agent Name _____

Purchasing Agent Email _____

Phone _____ **Fax** _____

Purchasing Orders Required? _____

PLEASE ATTACH A LIST OF AT LEAST THREE TRADE REFERENCES WITH NAMES, PHONE NUMBERS, AND EMAIL ADDRESSES - SEE NEXT PAGE

Title

Date

Signature



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TRADE REFERENCES

(1) **Name:** _____
Address: _____

Contact: _____
Phone #: _____
Fax #: _____

(2) **Name:** _____
Address: _____

Contact: _____
Phone #: _____
Fax#: _____

(3) **Name:** _____
Address: _____

Contact: _____
Phone #: _____
Fax#: _____

BANK REFERENCE

Name: _____
Address: _____
Account: _____
Contact: _____
Phone: _____
Fax: _____

PLEASE REMIT PAYMENTS TO: BAGCORP
P.O. Box 671212
Dallas, Texas
75267-1212

If you prefer to pay an invoice with a credit card, you can use our new Convenience Pay tool by accessing the link below.

<https://www.paybill.com/bagcorp>

Click **Make Payment** button. Enter your **Customer Number** (found near the center of your invoice). Enter your **Invoice Number** (found in the upper right corner of your invoice). Click **Continue**.